



# Volunteer Opportunities

HSAE offers the careers advantage for association professionals! Our purpose is to enhance the professionalism of those involved with voluntary membership organizations in the greater Houston area. HSAE is a unique resource to the managers and staff of Houston's top Associations, offering outstanding opportunities to network, premier educational programs and more! Make a difference in your career by getting involved:

○ **Programs Committee** - Helps with finding locations for monthly luncheons, registration at the door, finding speakers, and marketing. For more information, please contact Jo D. Miller at 713-783-9225 or Julie George at 713-623-2740.

○ **Membership Committee** - Helps with recruiting membership, volunteer efforts, membership mailings, and greeting guests at monthly luncheons and events. For more information please contact Vicky Aranda at 713-552-1236 or Lori Carper at 713-629-1900.

○ **Social Committee** - Helps plan two or more social events a year for members and nonmembers, helps with finding the locations, registration and just having fun! For more information, please contact Jennifer Lindsay at 832-667-1641.

○ **Communications Committee** - Assists with updating the website with new member information, newsletters, blogs, email communications, etc. For more information, please contact Paula Ruth at 281-870-1717.

Please indicate the amount of time you are available to volunteer. \_\_\_\_ hours a week or \_\_\_\_ hours a month.

***“the association for association professionals”***

**Name** \_\_\_\_\_

**Association/Company Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Email** \_\_\_\_\_

Please return this form to Ashley Evans at IREM Houston, 5850 San Fleipe, Suite 118, Houston, TX 77057. Fax to 713-783-0283 or via email to aevans@iremhouston.org